

City of Fulshear
JOB DESCRIPTION

Position Title:

Maintenance Crew Member

Position Status:

Non-Exempt

General Description:

This position is responsible for the maintenance of the City's infrastructure on a day to day basis.

Organizational Relationships:

Reports to: Maintenance Director

Supervises:

Qualifications:

A valid Texas Driver's License required. High School preferred. The person in this position must be able to pass background check.

Additional Required Knowledge, Skills and Abilities:

The ability to employ safety practices on a myriad of tasks; the ability to operate both light and heavy equipment; the ability to work outdoors for extended periods; the ability to communicate effectively and provide excellent customer service to a diverse population.

Essential Duties:

- Conduct repair and maintenance of City facilities including but not limited to City Hall, City welcome signs, Water and Waste Water facilities, Rights of Way and Alleys and City recreational facilities.
- Identify and report any potential safety issues to supervisor.
- Participate in training on equipment and basic safety.
- Conduct street repair as needed and able.
- Conduct routine maintenance of City equipment.
- Participate in clean-up and preparation for City events as needed.
- Ability to lift at least 30 pounds.
- Other duties as assigned or required to perform the function of the position.

By my signature, I acknowledge the content of this job description and understand the criteria for future work performance appraisals.

Employee Signature

Date

Supervisor Signature

Date